



# Person Specification

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St. Helens Council

**Job Title:** Learning Assistant Level 2

Knowledge	E = Essential D = Desirable	Identified By T=Task, A=Application I= Interview
Demonstrate an understanding of the national curriculum and other basic learning programmes/ techniques (within specified age range/subject area e.g. Numeracy and Literacy strategies)	E	A, T, I
An awareness and an understanding of issues of inclusion, especially within a school setting	E	A, T, I
Training in Special Educational Needs strategies	D	A, I
Skills and Abilities	E = Essential D = Desirable	Identified By
Ability to work effectively within a team environment, understanding classroom roles and responsibilities	E	A, I
Ability to build effective working relationships with all pupils and colleagues	E	A, I
Ability to promote a positive ethos and promote a positive attitude as a role model	E	A, T, I
Ability to work with children at all levels regardless of specific individual need e.g. individual learning styles	E	A, T, I
Ability to promote the positive values, attitudes and behaviour that are expected from the pupils with whom they work in accordance with the schools aims	E	A, T, I
Able to liaise sensitively and effectively with parents and carers recognising the role in pupils' learning	E	A
Excellent numeracy and literacy skills as required	E	A, T, I
Ability to undertake structured and agreed learning activities	E	A, T
Ability to undertake clerical/administrative duties and provide support as required	E	A, I
The ability to prepare and organise a range of resources to support learning programmes	D	A, T, I
Effective use of ICT to support learning	D	A



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Training in the literacy/numeracy strategy	D	A
Training in Special Educational Needs strategies	D	A
<b>Experience</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
Relevant experience of working with and/or caring for children within a specified age range/subject area	E	A
Above within an educational setting	D	A
<b>Qualifications</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
NVQ II or equivalent in Teaching Assistance	D	A
<b>Professional Values &amp; Practice</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
Must be able to demonstrate all of the following:  Ability to understand, build and maintain successful relationships with pupils and colleagues, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners.	E	A, T, I
<b>Special Attributes required of the Candidate</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
Participate in relevant training and development opportunities	E	A, I
Undertake appointed person certificate in first aid administration	D	A, I
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E	A, T
<b>Other Circumstances</b>	<b>E = Essential D = Desirable</b>	<b>Identified By</b>
An ability to fulfil all spoken aspects of the role with confidence through the medium of English	E	Interview